

Cobra Status

Add Cobra Status when a member elects Cobra benefits continuation.

i You don't need to add Cobra status when members terminate employment, only if/when they enroll in Cobra coverage.

Add Cobra Status

Select the button to add Cobra Status to the record. Complete the form and Save.

The screenshot shows a web application interface for managing a member's record. At the top, there's a header bar with the member's name 'John Smith' and a search icon. Below this is a navigation bar with tabs: 'Member Info' (selected), 'Dependents', 'Benefits', 'Summary of Benefits', and 'Beneficiary Designations'. Under the 'Member Info' tab, there's a sub-tab 'Employment Info & Classification'. The main content area is titled 'Employment Status' and contains a form for 'New Cobra Status'. The form has several fields: 'Cobra Begin*' (calendar icon), 'Cobra End' (calendar icon), 'Employee ID', 'Cobra Subsidy' (dropdown menu with '-Select One-'), 'Extension Reason' (text input), 'Extension Period' (text input), and 'Reason For Separation' (dropdown menu with '-Select One-'). There are also checkmark and close icons in the top right corner of the form.

i The Cobra Begin date is the first day the member is eligible for Cobra coverage.

i After adding a Cobra Status, remember to update Benefit Class and enter Cobra benefit enrollments.

Here's where to go for information on [dependent Cobra](#) status.

End Cobra Status

End Cobra Status when a member is no longer continuing Cobra benefits.

Select the Edit icon on the Cobra Status, enter Cobra End date and Save.

John Smith

Member Info ▾ Dependents Benefits ▾ Summary of Benefits Beneficiary Designations

Employment Info & Classification

Employment Status

▾ New Cobra Status ✓ ✕

Cobra Begin*	Cobra End	Employee ID
10/01/2020	02/28/2021	
Cobra Subsidy	Extension Reason	Extension Period
-Select One-		
Reason For Separation		
-Select One-		

i The Cobra End date represents the last day member is enrolled in Cobra coverage (typically, end of the month).

i After ending Cobra Status, remember to end the Cobra Benefit Class. When ending Cobra Benefit Class, End Date should be the first day without coverage, (typically, first of next month).

Benefit Classes

⊕ Benefit Class

▾ Cobra (10/1/2020 - PRESENT) ✓ ✕

Benefit Class*	Start Date*	End Date
Cobra	10/1/2020	03/01/2021